

**RADD-CPA**  
**Job Description**

**Position Title:**           **CAMP COUNSELOR**

**Supervisor:**             Activity Director

**Program:**               **Camp Kinder**

**Program Description:** Structured eight week summer daytime program for campers ages 5 and up, held in Racine County. Each day maximizes outdoor setting with activities such as crafts, nature study, games, music, and/or swimming. Weekly field trips may include roller skating, movies, the beach, or a trip to the Zoo.

**Job Summary:**

The individual in this position works closely with the participants of Camp Kinder ensuring a caring environment for the participants.

**Specific Duties:**

1. Helps the participants, as necessary, which may include disembarking/embarking from transportation, feeding, bathroom hygiene, dietary requirements, and with the scheduled activities.
2. Helps keep the participant safe.
3. Ask for and accept direction when needed.
4. Maintain a positive and upbeat attitude with campers, parents, caregivers and volunteers.
5. Support Agency mission statement, logic model, and outcome measurements.
6. Assist in the daily setup and clean up.
7. Willingness to accept other responsibilities as assigned by the Activity Director or Activity Assistant Director(s).
8. Encourage social interaction by engaging in activities with participants, modeling appropriate behavior and have fun!
9. Attend weekly staff meetings.
10. Review participant profiles on an ongoing basis.
11. Adjust the activities to meet the individual participant's needs.
12. Complete daily progress sheets.
13. Execute the behavior plan whenever necessary.
14. Attend required training workshops.

**Special Experience and Abilities:**

1. Ability to deal compassionately and respectfully of individuals with special needs.
2. Experience in caring for individuals with special needs is preferred but not required.
3. The ability to handle and efficiently solve problems.
4. Effective interpersonal skills.
5. Physical requirement of periodically assist lifting an adult (approx. 100 lbs.) or pushing a wheel chair is 10% or less of the job.
6. Exercise good judgment and total confidentiality.

**Qualifications:**

1. Must be at least 16 years of age.
2. Clear criminal history.

**Job Specifications:**

1. This is a seasonal position.
2. Commitment to schedule.
3. 25-29 hours per week during the summer daytime program.
4. Must attend pre-camp training.
5. Pay is determined based on years of experiences and qualifications.